

Enter Commodities in Venue Program – Priced Commodities / Technical Manager

Objective

Enter Commodities / Priced Commodities in a Venue Program, capturing Commodity name, price and space where they are required.

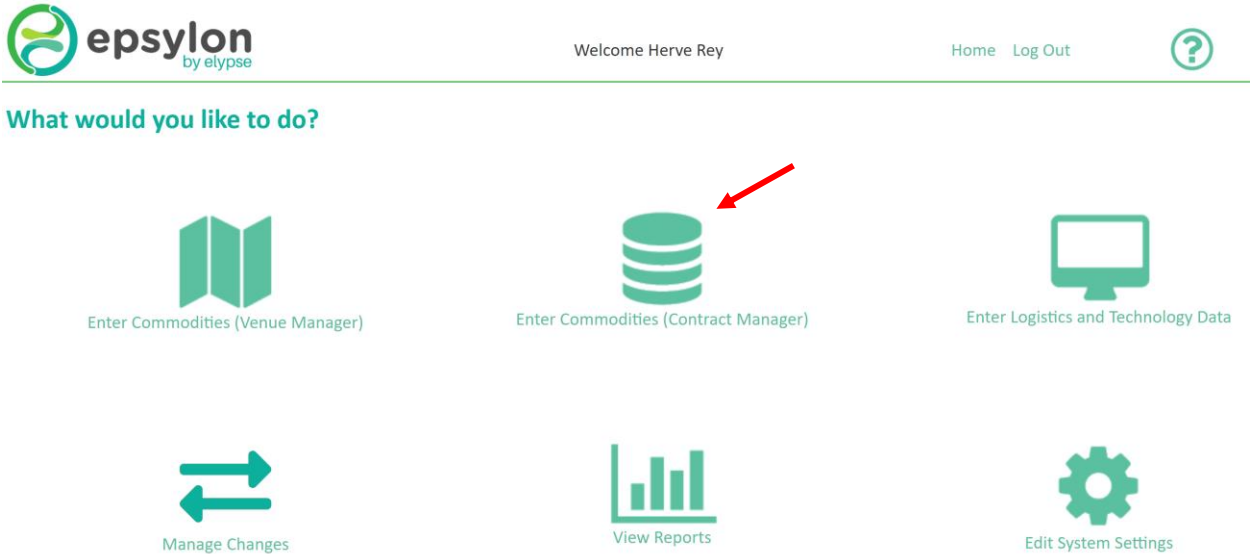
This functionality is enabled before the initiation of a formal change control process (venue freeze – See “Create and modify Venues”).

This task is to be executed by the Technical Manager.

Procedure

Follow these steps to Enter Commodities/Priced Commodities, acting as a Technical Manager:

- From the main menu go to Enter Commodities (Venue Manager)



- From the drop-down menu, choose the Commodity Category where Priced commodities are to be added or modified



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Priced Commodity View

Note: The CRF form must be used to add, change or remove commodities for Venues that have been frozen.

Category: (Select)

[Save Changes](#) | [Delete Selected](#) | [Exit](#)

- In the window, enter commodity Type, select Venue and enter Space where the commodity is to be installed, enter value and description (if required)
- Click Add



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Priced Commodity View

Note: The CRF form must be used to add, change or remove commodities for Venues that have been frozen.

Category: Rigging indoor

Add New Commodity: Venue: Space: Value: Description:

- Verify that the commodity has been added in the list on the current screen.
- Save Changes

Del	Item	Title	Value	Agency/Contract	Venue	Space	Handover Date	Handback Date	Description
<input type="checkbox"/>	BDC_ACT_RIG_001	Allowance Rigging FON	10000	Estimate	Badminton Center	002.001 Field of Play (FOP)	12/10/2022	11/11/2022	Sharing lighting truss
<input type="checkbox"/>	AAA_ACT_RIG_001	Rigging FON	20000	Estimate	AAA Test	002.001 Field of Play (FOP)	12/10/2022	11/11/2022	Sharing lighting truss

[Save Changes](#) | [Delete Selected](#) | [Exit](#)

- You can always make modifications to Value, Contract, Handover Dates



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Priced Commodity View

Note: The CRF form must be used to add, change or remove commodities for Venues that have been frozen.

Category: Rigging indoor

Add New Commodity: Venue: (Select) Space: Value: Description:

Commodity information was updated successfully for 14 items.

Del	Item	Title	Value	Agency/Contract	Venue	Space	Handover Date	Handback Date	Description
<input type="checkbox"/>	ANL_BRC_RIG_001	Bracket to mount / attach beauty camera in the roof	3000	Estimate	National Arena	003.007 Broadcast Camera Positions	12/10/2022	11/11/2022	Futsal
<input checked="" type="checkbox"/>	CIC_ACT_RIG_001	Rigging allowance	15000	Estimate	Basket 3x3	002.001 Field of Play (FOP)	12/10/2022	11/11/2022	Wushu
<input type="checkbox"/>	DAK_ACT_RIG_001	Rigging allowance	20000	Estimate	Hockey Arena	002.001 Field of Play (FOP)	12/10/2022	11/11/2022	Gymnastic / Badminton (maximise use of existing)
<input type="checkbox"/>	DAK_BRC_RIG_001	Truss / Rig with chain motors for beauty camera	7000	Estimate	Hockey Arena	003.007 Broadcast Camera Positions	12/10/2022	11/11/2022	Gymnastic